

Application for waiving tuition fees for other reasons relating to the corona pandemic in summer semester 2021

Matriculation number: _____ Date of birth: _____

Surname, forename: _____

Email address: _____

Postal address _____

I hereby apply to waive tuition fees, in accordance with § 22 Abs. 2 Landesgebührengesetz (LGebG) due to

- a) the postponement of graded/non-graded assessments or examinations, and/or bachelor's or master's thesis by the university because of the corona pandemic, resulting in an extension of the study period
 - b) You have been prevented from returning to or entering Germany on time and were therefore unable to attend mandatory course events and examinations. You are unable to access or use online course content, on-site facilities (laboratories etc), or participate in examinations.
 - c) My child's/children's nursery or school has been closed and I must care for my children, which is why I have only been able to complete some of the required assessments/examinations
- Please be aware: Applications for the summer semester 2021 can only be submitted during the summer semester 2021!

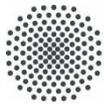
Please send the following documents with this application:

for a) the postponement of graded/non-graded assessments or examinations, and/or bachelor's or master's theses:

1. A letter where you explain your situation in detail and justify your request to have your fees waived
2. the current transcript of records
3. **In the case of postponed graded/non-graded assessments or examinations:** proof that these were postponed, the exact reason for this, and both the old and new dates for every assessment or examination. Please highlight each of these in the transcript of records.
4. **In the case of postponed deadlines for bachelor's/master's theses:** written proof from your supervisor (letter) that the deadline was postponed, the exact reason and the old and new deadlines

for b) Prevented (re)entry to Germany:

1. A letter where you explain your situation in detail and justify your request to have your fees waived
2. proof that you were prevented from returning to Germany, and of how long your return was prevented e. g. communication with the embassy incl. the visa rejection or entry ban
3. if so, confirmation of the cancellation of your train/flight ticket
4. Proof that you were unable to participate in online teaching sessions and events, onsite teaching and/or examinations for your study program, and a list of these seminars
5. A transcript of records with all ECTS credits that you received in the summer semester 2021. Please highlight these in the transcript



for c) Childcare:

1. A letter where you explain your situation in detail and justify your request to have your fees waived
2. notification of which nursery / school your child attends
3. notification of the closure of the nursery / school and its duration
4. your child's birth certificate
5. appropriate proof (current registration certificate) or statement specifying to what extent you are responsible for providing daycare for your child
6. A transcript of records with all ECTS credits that you received in the summer semester 2021. Please highlight these in the transcript

If you have already paid the tuition fee it should be:

- used for the next semester
- refunded to the following bank account:

Account holder _____

IBAN _____

BIC / Swift _____

Name of the bank _____

I declare that the information provided in this form and the attached documents are correct and complete, and that I have not altered the form in any way.

I have been informed that I must notify the university immediately, and without being asked, of any changes relevant for my request.

Providing incomplete or false information or deliberately withholding information may have legal consequences.

Location, date

Signature (handwritten)

Legal basis and additional information:

In accordance with § 10 Landeshochschulgebührengesetz (GBl. 2017, P. 248f.), you are obliged to provide accurate and truthful information. If there is any indication that the information is incomplete or false, the university retains the right to demand further documents of proof or further proofs. In accordance with § 14 Landesdatenschutzgesetz Baden-Württemberg, you are hereby informed that the information (personal data) included in your application will be collected by the admissions office and electronically processed. Upon written request to the admissions office, you can receive a complete copy of any data that has been stored. You have the right to request that any incorrect data be corrected.

To be filled in by the Admissions Office:

Nachweis _____

Nachgefordert bis _____

Antrag bewilligt / abgelehnt: _____

Erstattungsbetrag: EUR _____

(Datum, Kürzel)

Sachlich und rechnerisch richtig: _____

Auszahlungsanordnung an Kasse: _____

zdA: STD / STA