

Application for Exemption from Tuition Fees

for International Students during / from Summer/Winter Semester 20__ / __

for a Second Degree during / from Summer/Winter Semester 20__ / __

Matriculation number: _____ Date of birth: _____

Surname, forename: _____

Email address: _____

Postal address: _____

I hereby apply for an exception of the obligation to pay tuition fees (deadline: day of enrolment or re-registration deadline for the SuSe 15.02. / WiSe 15.08.)

for international students → please complete the [Information Form for International Students](#)

for a second degree → please complete the [Information Form for a Second Degree](#)

I hereby apply for exemption from tuition fees due to (deadline: the day before the lecture period begins)

taking a semester of leave → Prerequisite: approval of the leave of absence

a practical semester as part of a teaching degree → Proof: internship contract which includes the duration of the internship

a temporary resident permit (Aufenthaltsgestattung) in accordance with § 55 subs. 1 of the Asylum Act → Proof: replacement identity document (officially certified copy)

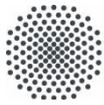
a disability that significantly impedes your ability to study → Proofs: disabled person's pass (Schwerbehindertenausweis; officially certified copy) and a medical certificate stating that your ability to study is impeded (original)

I hereby apply for waiver of tuition fees due to

financial hardship through no fault of my own (deadline: SuSe 15.01. / WiSe 01.07.) →

Requirements: you are enrolled and have not yet paid the tuition fees! → Proofs:

- **a letter**, in which you explain your situation in detail and give reasons for your application
- **the financing plan** for studying at the University of Stuttgart (see the form on the webpage; please do not fill this out by hand!)
- **strong evidence** of the reason for your financial hardship
- **bank statements from all bank accounts** (giro/savings/blocked accounts, credit cards, PayPal etc.) from the last six months (each first to last day) including the account balance at the end of each month
- **a table of each bank account** (see webpage), where you have digitally listed and explained all cash receipts of 25 euros and over (please do not fill this out by hand!)
- at least **two current documents** proving that you have **attempted to secure financial aid** (e.g. scholarship, grants → see the links on the webpage)
- at least **three current job application rejections**



Antrag auf Ausnahme/Befreiung von der Studiengebühr – Seite 2

I hereby apply for waiver of tuition fees

for a different reason (deadline: end of semester): _____

→ strong evidence is essential

If you have already paid the tuition fees, these should be:

used for the next semester

refunded to the following bank account:

Account holder _____

IBAN _____

BIC / Swift _____

Name of the bank _____

I declare that the information provided in this form and the attached documents is correct and complete, and that I have not altered the form in any way.

I have been informed that I must notify the university immediately, and without being asked, of any changes relevant to my request.

Providing incomplete or false information or deliberately withholding information may have legal consequences.

Location, date

Signature (handwritten)

Legal basis and additional information:

In accordance with § 10 Landeshochschulgebührengesetz (GBl. 2017, P. 248f.), you are obliged to provide accurate and truthful information. If there is any indication that the information is incomplete or false, the university retains the right to demand further documents of proof or further proofs.

In accordance with § 14 Landesdatenschutzgesetz Baden-Württemberg, you are hereby informed that the information (personal data) included in your application will be collected by the admissions office and electronically processed. Upon written request to the admissions office, you can receive a complete copy of any data that has been stored. You have the right to request that any incorrect data be corrected.

To be filled in by the Admissions Office:

Antrag bewilligt / abgelehnt:

Erstattungsbetrag: EUR _____

Sachlich und rechnerisch richtig: _____

Auszahlungsanordnung an Kasse: _____

zdA: STD / STA