



## Application for deregistration

Please submit your application using the contact form, by post/house mailbox or onsite during the office hours of the Student Services and Examination Office (Pfaffenwaldring 5c, 70569 Stuttgart).

<https://www.student.uni-stuttgart.de/en/contact/>

### Personal Details

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Student ID number: \_\_\_\_\_

Study program: \_\_\_\_\_

### I hereby apply for deregistration

at the **end** of the winter semester: \_\_\_\_\_ summer semester: \_\_\_\_\_

for the **following reason**:

Graduation

Dropping out

Changing university

Loss of right to admission to examination

Other reasons (e.g. end of the exchange program)

with immediate effect on the following date (backdating not permitted): \_\_\_\_\_

Deregistration with immediate effect is only possible in case of **certain circumstances** and with **relevant supporting documents**. The ECUS student ID card has to be handed in.

Graduation

Loss of right to admission to examination

Changing university (proof of admission to another university)

Other reasons (e.g. end of the exchange program)

### Certificate of deregistration

Please make sure that your address in C@MPUS is correct. Your certificate of deregistration is created directly after your application for deregistration has been processed. Afterwards it can be downloaded in C@MPUS (C@MPUS application "my certificates"). This also applies in case of deregistration at the end of the semester. Please note that you will only have access to your C@MPUS account and your certificates for approximately 8 months after your deregistration. Don't forget to download your deregistration, pension, study progress certificate and also your payment confirmations!

### Declaration in the case of deregistration with immediate effect

I certify that the enrollment certificates already printed will no longer be used and that I will no longer use the ECUS student ID card. I will drop the ECUS card in the house mailbox (Pfaffenwaldring 5c), send it by mail, or hand it in during opening hours.

### Signature

I confirm that the information provided is complete and correct.

\_\_\_\_\_  
Location, date

\_\_\_\_\_  
Signature

**Information about deregistration and examination legislation:**

Deregistration does not terminate existing examination processes! Repeat examinations must be taken in accordance with the applicable examination regulations, even if you have already completed the deregistration process; otherwise, as a rule, the right to examination expires.

**Legal information:**

Admissions and Enrollment Regulations of the University of Stuttgart, act on the higher education institutions in the Land of Baden-Württemberg (LHG), University Data Protection Ordinance Baden Württemberg