



University of Stuttgart
International Office



Pre-departure Checklist

For exchange and program students
in Erasmus+, Erasmus+ Worldwide,
Erasmus Mundus, Overseas and
Double Master's programs

Winter semester 2020/21



This brochure will inform you about the following:

1. What you need to think of prior to coming to Stuttgart
2. First steps after your arrival in Stuttgart
3. Academic calendar

What you need to think of prior to coming to Stuttgart

Bring along the following papers and documents to Germany:

- Letter of admission** (*Zulassungsbescheid*) which is generated by the C@MPUS system
- If you have applied for a room in the student dormitory: housing information and rental contract (2x)
- Your **passport**
- Visa:**

Entry visa-free	Visa required
<p>Citizens of the EU do NOT need a visa to enter Germany.</p> <p>Citizens of Australia, Brazil, Canada, Japan, South Korea, New Zealand, Israel and the USA also can enter Germany without visa and need to apply for a residence permit upon arrival. They also need a proof of sufficient financial resources, e. g. a proof of scholarship or a bank statement of their parents. A form is available at the International Office. E-mail: incoming2@ia.uni-stuttgart.de (not applicable to EU citizens)</p>	<p>Citizens of a non-EU country <u>not</u> mentioned on the left need a visa.</p>

Health Insurance:

EU Students	Non-EU Students
<p>Students from EU countries need the European health insurance card (EHIC) for proof of health insurance. It is available at the health insurance company of your home country.</p>	<p>Due to German regulations students from non-EU countries are required to purchase a student health insurance at a local insurance company in Stuttgart which amounts to approx. 100 EUR per month (exception: students from Bosnia, Serbia and Turkey need to bring a confirmation of their current health insurance). You will receive further information at the International Office after your arrival. Students who have a health insurance by their program need to bring the policy.</p>

*** Please note:**

The compulsory student health insurance comes into effect at the inception of the term (April/October 1). If you arrive ahead of time, e. g. to attend the intensive German course, we strongly recommend that you take out a travel health insurance in your home country to cover the period until April 1/October 1.



Items of practical use

If you **arrive in Stuttgart on a Saturday/Sunday** or before your rental contract begins, you will not be able to move into your dormitory room. We suggest you stay at a youth hostel or a guest house for the first nights. Please be sure to book in advance. For more information please visit our website:

📄 www.uni-stuttgart.de/en/study/living-in-stuttgart/housing/

- ☑ Make sure you have **enough money** available: All exchange students will have to pay a semester contribution of approx. 130 EUR in order to get enrolled. Additionally some programs and most degree students have to pay an administrative fee of approx. 70 EUR. You will receive more information after your arrival. If you have applied for the intensive German course you have to pay the course fee of 250 EUR after your arrival in Stuttgart by bank transfer.
- ☑ You will also need some **small change** (about 5 EUR) for public transportation from the airport/ train station to the Vaihingen campus or city center.
- ☑ Do not forget to bring along **clothing for rainy and cold weather**.
- ☑ Do not forget to bring along any **medicine** you might need to take regularly.
- ☑ For all electrical appliances, you will need a 220 volt **adapter**.
- ☑ If you have applied for the intensive German course and would like to travel to Stuttgart, we recommend that you arrive within the first two weeks of September. The **first possible moving-in day is Tuesday, September 1, 2020**. Please remember that you can get the dorm key only during the office hours of your dorm's caretaker (*Hausmeister*) which you can find enclosed in your housing information package!
- ☑ If you stay in a student dorm, a LAN cable might be useful as well. After enrollment you will also be registered for to the WIFI connection at the university.
- ☑ Facial mask which you have to wear for public transport and shops.

Buddy program ready.study.stuttgart

The international buddy program ready.study.stuttgart aims to support you during your start here in Stuttgart. Further information on our buddy program:

📄 www.uni-stuttgart.de/en/study/international/ready-study-stuttgart



Students arriving in September: First steps after your arrival in Stuttgart

Please note that only students who participate from the first day on can attend the intensive German course (IGC) and participate in the subsequent extensive course during the semester. This also applies now that the intensive German course will solely be offered online.

If you are interested in travelling to Stuttgart please be sure to arrive within the first two weeks in September.



Your day of arrival

Arrival, moving into your dorm room, receiving your personal Welcome Package, settling formalities

If you move into a student dormitory:

1. Go to the office of the caretaker (*Hausmeister*) of your dorm. Please mind the office hours (see housing information)!
2. Move into your dorm room and relax.

All program students:

3. All students will receive a Welcome Package with information about the formalities and a detailed program about the following weeks. During some online information sessions in small groups we go through all the formalities and help you with the authorities (guidance on formalities).

Erasmus+ and Erasmus Mundus students:

4. Make an appointment with your academic coordinator at the University of Stuttgart.

* Please note:

Erasmus+ students come from universities of EU countries, Switzerland and Turkey.

Erasmus Mundus students come from all over the world. They study for two semesters and complete a Master's degree.

Office hours of the IZ

Please note that the IZ is currently closed until further notice. We offer online office hours:

Mon + Wed	1:30 pm to 4 pm
Tue + Thurs	10 am to 12 pm

The link to our online office hours can be found on our website:

 <https://www.student.uni-stuttgart.de/en/international/>

Address:

International Office - Internationales Zentrum (IZ)
Pfaffenwaldring 60 (Vaihingen Campus), level 1
70569 Stuttgart
Phone +49 (0)711 685-685 66

 incoming@ia.uni-stuttgart.de (Erasmus+ students)

 incoming2@ia.uni-stuttgart.de (Overseas students)



Orientation program for students arriving in October

We recommend that international exchange **students who do not participate in our intensive German course** in September arrive in the week before the lectures start (from Monday, October 26 onwards). Every student will receive a Welcome Package with information about the formalities, studying and living in Stuttgart.

Academic calendar with current dates

Winter Semester 2020/21*

Classes start: Mon, November 2, 2020 | Classes end: Sat, February 13, 2021

* Please note:

Because of the Christmas holidays there are no lectures from Wednesday, December 23 to Wednesday, January 6.

The university and all shops are closed on public holidays:

Saturday, October 3	German Unification Day
Sunday, November 1	All Saints' Day
Thursday, December 24	Christmas Eve
Friday, December 25	Christmas Day
Saturday, December 26	Christmas Day
Friday, January 1	New Years' Day
Wednesday, January 6	Epiphany

Classes usually do not take place from mid-February to mid-April and from mid-July to mid-October. However, many examinations and block courses take place during these periods.

Information COVID19

Please keep yourself informed about any corona related restrictions and specific regulations.

uni-stuttgart.de/corona-international

<https://www.uni-stuttgart.de/universitaet/aktuelles/meldungen/corona/>

Before traveling to Stuttgart, please check possible travel regulations!

Welcome to Stuttgart!
We hope that you will have a very pleasant and rewarding stay!
Your International Office