



University of Stuttgart
Germany

Welcome guide
for exchange
students
2025



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Dear international exchange and program students,

Your studies abroad are starting soon – an exciting and challenging time! You surely have a thousand questions going through your mind.

With this “Welcome Guide,” you will be able to tackle all the formalities one by one to get enrolled at the University of Stuttgart as an Erasmus, Overseas, or Double Masters student.

Do you need further information? Please send an e-mail to the International Office at incoming@ia.uni-stuttgart.de or visit us during our [open office hours](#). The International Office is more than happy to support you.

We wish you a great start at the University of Stuttgart!

Your International Office team at the IZ

1. Getting started

The following guideline makes your start in Stuttgart much easier. We recommend taking the following steps in the order given below.

If you are planning to arrive in Stuttgart **later** than the beginning of **September/March**: we **strongly recommend** you to start the **enrollment** process while you are **still abroad** (see chapter 1.6). You have to expect a **processing time** of up to **three weeks** as the Office for Application, Admission, Enrollment must check your enrollment first. Only then you will be able to **register for your courses** in C@MPUS!

● 1.1 Accommodation

Moving into your student dorm

As an Erasmus, Overseas or Double Masters student you have priority access to the dormitory provider SWS [Studierendenwerk Stuttgart].

You can check in to your dormitory **only during** the office hours of your caretaker. Therefore, please check your moving-in letter [Einzugsschreiben] you have received from the SWS for the **office hours of the caretaker** or check the [SWS homepage](#). As proof of your identity please present your **passport** and your **moving-in letter** at the caretaker’s office [Hausmeisterbüro]. We recommend arranging a moving-in appointment with the caretaker. Should you arrive later due to a delay in your transportation, inform the caretaker immediately and ask if you can pick up your keys a bit later or not.

Please note that you cannot move into your dormitory at weekends or on a public holiday. Should you arrive on a weekend or a public holiday,

you can only check in on the first following working day (Monday to Friday). It is possible to have someone collect your room keys before arrival. It is necessary to send this person (for example your buddy) an authorization. Please use the form sent along with the moving-in letter.

SEPA direct debit authorization

Before your arrival, you have already transferred EUR 700,- to the SWS. The following monthly rent will be debited automatically from your bank account every month. This process is called SEPA direct debit [SEPA-Lastschrift]. You should have received the SEPA form together with your tenancy agreement. You must put in your bank account data, sign it, and give it to the caretaker as soon as possible after your arrival.

Please note: For the SWS SEPA direct debit authorization [SEPA-Lastschriftsmandat], a **European bank account run in Euro** is needed! If you don't already have a European bank account in Euro, open a German bank account as soon as you arrive in Stuttgart (s. chapter 1.4).

Bed linen and duration of contract

New tenants of the SWS have the opportunity to purchase **bed linen and coverlets** from the caretaker of their student dorm for approx. EUR 65 (availability not guaranteed). This payment is withdrawn automatically from your bank account along with the first payment of rent.

Please check, if the **duration of your rental contract** corresponds to your exchange semester(s). If it is incorrect or you need to extend it after one semester, please contact the International Office in time.

Internet access in the dormitories

For the following dormitories, you should [register](#) with **Selfnet e.V.** about two weeks **before arrival** in order to receive immediate access to the internet: **Allmandring, Pfaffenhof, Straußäcker, Filderbahnplatz, Alexanderstraße, Anna-Herrigel, Birkenwaldstraße, Brückenstraße, Heilmannstraße, In der Au, Kernerstraße, Landhausstraße, Max-Kade-Haus, Neckarstraße, Rieckestraße, Rosensteinstraße, Theodor-Heuss-Heim, Wiederholdstraße, and Boardinghouse Stuttgart.** **For all other dormitories,** the internet is already included in the rent and installed.

With Selfnet, a [membership fee](#) of about EUR 10,- per month is due after registration. Membership does not end automatically, cancellation is possible only at the end of each month.

Here you can find the current office hours of the support: <https://www.selfnet.de/support/contact.html>. Please find frequently asked questions here: [Selfnet e.V. - Selfnet - Support - FAQ](#).

● 1.2 Health insurance

All students are required to prove appropriate health insurance by the time of enrollment. Please consider the different requirements for EU and non-EU citizens.

PLEASE NOTE

Regardless of how you are insured: electronic transmission to the University is always conducted via a **statutory** health insurance company. The transmission process takes up to 5 working days. More information can be found here: <https://www.student.uni-stuttgart.de/en/organizing-studies/formalities/health-insurance/>.

Health insurance for citizens from non-EU countries

Non-EU students under the age of 30 have to purchase mandatory **student health insurance** at a state health insurance provider in order to be able to enroll at the University of Stuttgart. This insurance costs about EUR 130 per month and covers most medical and dental costs including hospital treatment. Please check the different state health insurance providers below and inform yourself about their offers and services. You can register for your health insurance online before arrival or in person (e.g. with one of the health insurance offices on campus Stuttgart-Vaihingen) upon arrival.

The following documents are required:

- Your letter of admission [Zulassungsbescheid]
- A passport-sized photo (for your health insurance card)
- Your IBAN of your German bank account (can be provided later)

After you have taken out health insurance, the insurance provider will inform the university electronically about your health insurance status before enrollment. This can take some days. If the student portal C@MPUS shows any error message, please contact your German health insurance provider.

Please note that no international or foreign private health insurance is accepted for enrollment (s. chapter 1.6).

Health insurance for EU citizens

As an EU citizen, you are required to bring an European or Global Health Insurance Card (**EHIC** or **GHIC**) from your insurance provider in your home country.

To do for enrollment: you will have to get in touch with any **German** state health insurance provider (contact details see below) and notify them about your EHIC or GHIC: you can do so in person, or using the digital possibilities they offer (see below). They need to know your full name, current address, date of birth, university ("Universität Stuttgart Keplerstr. 7, 70174 Stuttgart") and the date on which your studies begin (April 1, 2025).

PLEASE NOTE

For EU nationals who take on a minijob, a working student job or a paid internship during their studies, German student health insurance is mandatory.

As the next step, the German public health insurance provider needs to transmit this information electronically to the University of Stuttgart. Only then you can be enrolled.

Please make sure to always carry your **original EHIC** or **GHIC** with you: You should receive necessary medical treatment at a doctor, dentist, or in a hospital with your EHIC or GHIC. For prescriptions, you will have to pay a fee between EUR 5 and EUR 10 at the pharmacy.

If you do **not** have the **EHIC** or **GHIC**, you are required to **take out** the mandatory **state student health insurance** in Germany (see examples of insurance providers below).

Special rules and exceptions

Social security agreement

All students from countries that have a social security agreement [Sozialversicherungsabkommen] with the EU (Bosnia-Herzegovina, North Macedonia, Montenegro, Switzerland, Serbia, Türkiye, Tunisia) need to **verify first in their home country** if this agreement can be considered for their exchange. Please contact your health insurance provider in your home country to obtain the required proof. It is important that the document is valid for the entire duration of your stay at the University of Stuttgart. Only after this step you should get in touch with any **German** state health insurance provider and submit the required proof from your home country. As the next step, the German provider needs to transmit this information electronically to the University of Stuttgart for your enrollment.

Scholarship holders

All students under the age of 30 who have already obtained **private** health insurance through their **scholarship program** (e. g. Erasmus Mundus students, DAAD scholarship holders) need to contact any state health insurance provider and present proof of their scholarship award

including health insurance. Before they can enroll, a state health insurance provider must confirm their exemption from the state health insurance electronically to the university.

Non-EU over 30

All non-EU students **over the age of 30 must take out private health** insurance. Please consult the International Office if you need further information.

You need to contact any state health insurance provider and present proof of your private health insurance. Before you can be enrolled, the public health insurance provider must confirm with the university electronically that you are exempt from state health insurance.

PLEASE NOTE

The student health insurance only comes into effect with the enrollment (at the earliest from October 1 or April 1, when the semester starts). If you arrive earlier, please make sure to be insured temporarily (e. g. **travel health insurance**).

Contact details of selected state health insurance providers:

AOK Campus Vaihingen, Mensa II, Pfaffenwaldring 45

Office hours: Tue, Wed, Thu 11:00 a.m. - 2:00 p.m.

Tel.: 0711 202069-6910, e-mail: andreas.koehn@bw.aok.de

Students with EHC or social agreement please come up in person to the AOK (for the data transmission to the university). In urgent cases (only if you come shortly before lectures begin) you can use the [contact form](#) – in German

TK Campus Vaihingen, Mensa II, Pfaffenwaldring 45

Office hours: Tue - Thu 11:15 a.m. - 2:15 p.m.

Tel.: 0800 285 85 85, e-mail: natascha.edelmann@tk.de

EU citizens with EHC card can use [this online form](#) for the data transfer to the University of Stuttgart (please choose "None of the above." in the "Details of activity" section).

Barmer GEK Vaihingen, Liebknechtstr. 29

Office hours: Mon - Thu 9 a.m. - 4 p.m., Fri 9 a.m. - 1 p.m.

Tel. 0800 333 10 10 [Kontakt](#)

DAK Stuttgart, Königstr. 21

Office hours: Mon - Wed 8 a.m. - 4 p.m., Thu 8 a.m. - 5 p.m., Fri 8 a.m. - 1 p.m., Tel. 0711 342 52 70, service745400@dak.de

Delayed entry to Germany

In case of delayed entry (e.g., due to visa delays), the insurance fees are due retroactively to the beginning of the semester.

Traveling outside of Germany

If you plan to travel outside Germany, we recommend that you take out travel health insurance for a fee of about EUR 15 - 20 per year (available at most banks or health insurance companies).

● 1.3 Residence registration

Anyone staying in Germany for longer than 90 days is required to register with the [residents' registration office \[Bürgerbüro\]](#) in their place of residence, at the best, within fourteen days upon arrival. There you will be provided with a confirmation of registration [Meldebestätigung]. You need this confirmation for opening a bank account and for obtaining a residence permit (if applicable) afterward.

The following documents are required:

- Your passport or ID card
- Registration form [[Anmeldung](#)], filled out and signed – available at the IZ, from the caretaker [Hausmeister], at any residents' registration office [Bürgerbüro] or [online](#) (in German). English instructions for completing the document are available at the International Office or [here](#).
- Form [certificate of residence \[Wohnungsgeber-Bescheinigung\]](#) = a confirmation that you have moved in, signed by your landlord.
SWS tenants show their **moving-in letter** [Einzugsschreiben].

Please note: You **don't** need a visa or residence permit for the residence registration!

PLEASE NOTE

If you move, you need to communicate your new address to the residents' registration office. Should you move to another city, you need to register there with the city administration. They will automatically de-register your former address.

Non-EU students who need to apply for a residence permit can only do so at the city where they are currently registered. The responsibility of the foreigners' registration office changes with the registration at a new place of residence.

You have to **register in person at the residents' registration office** in order to get your confirmation. In Stuttgart, you can go to any [[Bürgerbüro](#)]. Please check the office hours and current regulations at the relevant [Bürgerbüro] online beforehand.



[Meldeschein \(registration form\)](#)



[Wohnungsgeber-Bescheinigung \(certificate of residence\)](#)

Some office addresses in Stuttgart:

- Residents' registration office Vaihingen [Bürgerbüro Vaihingen]
Rathausplatz 1 (take bus 82 and get off at stop Vaihinger Rathaus)
- Office of public order – main office [Amt für öffentliche Ordnung]
Residents' registration office city center [Bürgerbüro Mitte], Eberhardstr.39 , 2nd-floor (take U1, U2 or U4 and get off at stop Rathaus)



[Bürgerbüros \(residents' registration offices\)](#)

Tip: ask for 14 days trial ticket (public transport)

New citizens can travel free of charge in the VVS network for 14 days after their registration at the residents' registration office. This requires a stay of a minimum of six months and a minimum age of 18. The ticket can be downloaded and printed after registration at the residents' registration office via a coupon code. **You will have to ask for the code at the residents' registration office.** The starting date of the ticket can be chosen freely, you can get it at the [SSB Ticket shop](#) [SSB-Schnupperticket für Neubürger].

● 1.4 Opening a bank account

The **rent of the student dorm** as well as your **health insurance** can only be paid by using the SEPA direct debit procedure: therefore, you need a so-called personal current account [Girokonto]. The direct debit procedure (SEPA) means that the money will be taken out of your account to pay your bills automatically at the right time.

If you already have a (SEPA) bank account in Euros, you don't necessarily need to open a **German** bank account to pay the dorm room rent. If your bank account is run in another currency, you will need to open a **German** bank account for the SEPA direct debit authorization [SEPA-Lastschrift].

Please inquire with your bank at home if you can pay cashless as well as withdraw money with your debit or credit card abroad or if you are charged some fees.

The following documents are usually required:

- **Proof of your residence registration** (see chapter 1.3 above)
- **Passport** (Non-EU students) or identity card (EU-citizens)
- **Letter of admission** from the University of Stuttgart (in order to get a free student bank account)

Unfortunately, some banks may insist on the following further documents (if you do not have these to hand, choose another bank or contact the International Office for advice)

- University enrollment certificate
- Visa or residence permit (Non-EU citizens only)
- Tax number and social security number

Local bank versus online bank

You can open a personal current account in person at either a local or an online bank [Direktbank]. Usually, you can open a bank account at an online bank rather promptly. However, they offer online or hotline support only, whereas, at a local bank, you will have immediate support in person if you experience problems.

Please inform yourself about the process of opening an account with the bank of your choice. Even some local banks might have the option of opening a bank account online instead of appointments in person.

Examples of **local banks** (no recommendations)

- BW-Bank (Sparkassen-Gruppe), www.bw-bank.de
- Deutsche Bank, www.deutsche-bank.de/ms/pc/home.html (with the Deutsche Bank, you can apply online and bring your original documents later to the local branch office, e.g. in Vaihingen)
- Postbank, www.postbank.de
- Spardabank, www.sparda-bw.de

Examples of **online banks** (no recommendations)

- Comdirect, <https://comdirect.de>
- DKB, <https://www.dkb.de>
- ING, <https://www.ing.de/>
- Norisbank, <https://www.norisbank.de>

Upon opening a current account, you will receive a bank EC card with which you can withdraw cash without charge 24/7 from any of your bank's ATMs.

PLEASE NOTE

When withdrawing cash from another bank (or ATM), you may be charged extra fees! Please inform yourself when opening a bank account which cash machines you can use and how many times you can take out money for free.

Do you have a blocked account?

Please follow the instructions given by your blocked bank account provider. You need to open a regular personal current account [Girokonto] that has no limitations. You may transfer the maximum monthly amount from your blocked account by standing order to your regular current account. Then you will be able to carry out transfers and authorize for example the SWS or health insurance company to withdraw your monthly fee. Fill out the SEPA direct debit authorization form [SEPA-Lastschrift] and hand it in as soon as possible.

● 1.5 Residence and work permit

Non-EU students who **do not** require a visa to enter Germany

90-day regulation: citizens from e.g. Australia, Brazil, Canada, Japan, South Korea, Ukraine, the UK, and the USA **may** enter Germany without a visa. However, you have to apply for a residence permit **upon arrival** (within 90 days). As soon as the 90 days end, you will **not** be allowed to travel outside Germany anymore.

Please note: the foreigners' registration office in Stuttgart is understaffed and it can take up to several months to get an answer and an appointment to apply for a residence permit: we **strongly recommend applying for a visa** at the German embassy in your home country several months **before your arrival**.

The 90-day regulation does **not** allow to work in a student part-time job at any time (this will only be possible with a regular student visa).

Non-EU citizens who require an entrance visa

Students from countries for which an entrance visa is required must have a student visa issued by the German embassy in their home country. Just in case your **visa** does **not** cover the whole period of your stay, you need to apply for a residence permit with the foreigners' registration office [Ausländerbehörde] of your place of residence **at the latest** one week before your **entrance visa** expires.

Please note: If your visa covers the **whole period of your stay** you do **not** need to apply for a residence permit. You are set!

Residence permit application process

Due to the current high workload, it can take up to several weeks to get an answer, please do **not** resend your request several times.

IMPORTANT INFORMATION

The foreigners' registration office [Ausländerbehörde] is understaffed at the moment. It can take a long time to get an answer and an appointment to apply for a residence permit. At the moment you still have to **send your documents via e-mail** to the foreigners' registration in order to apply for a residence permit. Add a note that you want to apply for a residence permit for the first time: the office will send you after several weeks a fictional certificate [Fiktionsbescheinigung] by letter post or will provide you with an appointment to apply for an electronic residence permit (eAT).

Depending on the initial letter of your **family name** send the documents requested to the following e-mail:

Letter A - E: auslaenderrecht.ae@stuttgart.de

Letter F - M: auslaenderrecht.fm@stuttgart.de

Letter N - Z: auslaenderrecht.nz@stuttgart.de

We recommend sending the following documents to the foreigners' registration office via e-mail:

- Completed and signed **application form for a residence permit** [Antrag auf Aufenthaltserlaubnis]
- A copy of your passport (with your visa if you need to extend it)
- A **biometrical photo** (see below)
- **Letter of admission** [Zulassungsbescheid] from the University of Stuttgart
- **Proof of sufficient funds** (EUR 992,- per month) e. g. a bank statement from a German account or a scholarship letter.
- **Health insurance confirmation** [Versicherungsbescheinigung] from a German health insurance provider. If you have the GHIC (see Chapter 1.2), please also provide confirmation that it is valid during your stay. The NHS letter with which you received the GHIC should suffice.
- **Confirmation of registration** [Meldebestätigung] (see Chapter 1.3 residence registration)
- **Fee waiver** (issued by the International Office for Erasmus and Overseas exchange students).
- EUR 100,- (Double Master, Erasmus-Mundus, and all other students)



[Antrag auf Aufenthaltserlaubnis \(Application for a residence permit\)](#)

Biometrical photos are special photos required by the foreigners' registration office: [Further information](#).

You can find a guideline on the application for a residence permit as well as all [required forms](#) (Go to: Formulare → Application for a residence permit).

Important note for Non-EU citizens

If you wish to leave Germany temporarily, make sure that your passport and residence permit are still valid for the duration of your stay abroad and allow you to re-enter the country. Re-entry is not possible upon stays abroad lasting longer than six months. You need to apply for a certificate of non-expiration [Bescheinigung über das Nichterlöschen eines Aufenthaltstitels] when leaving Germany for more than 6 months.

Change of residence permit application process in spring/summer 2025

The residence permit application procedure will change in 2025: instead of applying via e-mail, you will need to send your data and documents via a new application form. Before sending your residence permit application, we recommend looking on the [website of the foreigner's registration office](#) if the application process has already changed.

Work permit and how to find a student job

Students who are EU citizens can work a maximum of 20 hours per week in accordance with the applicable laws for German students. Students of other nationalities may only work under certain conditions in accordance with their visa or residence permit (normally 140 full days or 280 half days maximum per calendar year).

Please note: non-degree students including exchange students (Erasmus and Overseas) are for now **not** entitled to Hiwi positions at the University.

Please find all the important information about tax, social security numbers, and contact addresses for finding a job on our [homepage](#).

● 1.6 Registration at the university (enrollment)

Tip: You may find an [enrollment guideline](#) in your Mobility-Online download area and more information on [this website](#).

To complete your enrollment, please log into your account at campus.uni-stuttgart.de/ and open your application:

- Please submit all the **data** requested in your C@MPUS account, and add your health insurance data (you can skip the field asking for your insurance number!). For further information on health insurance, please see Chapter 1.2 (Health insurance).
- Upload your passport photo and **all** the other specified documents.
- Transfer your reduced **semester contribution** for exchange students of 104,- EUR (for details please check your C@MPUS account: my fees and payments).
Double Masters and Erasmus/Overseas exchange students are exempt from paying the tuition fee of EUR 1.500,- per semester due to the university agreements. Non-EU Erasmus Mundus students are not exempt from these fees.

PLEASE NOTE

On C@MPUS you will find **payment details** for transferring money. Please enter these details (especially the payment purpose [Verwendungszweck]) onto your transfer slip or online banking form precisely as indicated. Mind the blank spaces!

- **Make sure your health insurance status** is listed correctly (white hook on green dot). If not, please contact your state health insurance provider! If you have no state health insurance policy in Germany, please contact any German health insurance provider (e.g. see addresses under Chapter 1.2) for the data transmission to the University of Stuttgart. For further information on health insurance please see Chapter 1.2. (Health insurance).

When do I have to enroll at the Uni Stuttgart?

Please note that you have to expect a **processing time** of up to three weeks from uploading all your information to your C@MPUS account to your actual enrollment. Therefore, we recommend **starting** the enrollment process **while you are still abroad, if you are planning to arrive in Stuttgart later than the beginning of March/September**. While the Office for Application, Admission, and Enrollment is checking your application for enrollment, you are able to check its status in C@MPUS.

Student ID Card

After you have successfully enrolled and if you are in Germany, the Office for Application, Admission, and Enrollment will provide you with your student ID card [ECUS \(Electronic Card University of Stuttgart\)](#).

After your arrival in Stuttgart make sure to **update your address** in your C@MPUS account to your address in Germany. It is important that your name is written on your letterbox, otherwise, postal mail will not be delivered.

PLEASE NOTE

Your student ID will only be produced and sent to you via postal mail if you entered a German address in your C@MPUS account.

For information about how to get an **international student ID**, please see www.isic.org or <https://www.student.uni-stuttgart.de/en/uni-a-to-z/Internationaler-Studierendenausweis/>.

Guest Card

If you are still waiting for your student identity card ECUS: to be able to print at the University Library, use washing machines at SWS (Studierendenwerk) dormitories and pay cashless at the Mensa (student canteen), request a **guest card** at the [SWS Service Point](#) in the ground floors of the Mensa on Campus Vaihingen and city center for a deposit of about EUR 10,-.

Once your enrollment becomes effective, you will be able to download the **certificate of enrollment** from the C@MPUS system.

In case you have **technical questions** concerning C@MPUS, please contact support@campus.uni-stuttgart.de.

● 1.7 Semester and monthly tickets for public transportation

Stuttgart has a very good public transportation system. You can travel by regional trains [Regionalzüge], commuter trains [S-Bahn], subway [U-Bahn], or bus. There are several fare zones [Tarifzonen] and each zone traveled through requires a fee.

An [overview of the VVS zones](#) as well as further ticket information (prices, booking) and an overview of the rail and track network can be found online.



[VVS](#)

PLEASE NOTE: You can download the useful [VVS app](#), which shows all train connections in and around Stuttgart, as well as information on [how to buy tickets \(vvs.de\)](#).

Some examples of tickets

SSB/VVS 14 days trial ticket

New citizens can travel free of charge in the VVS network for 14 days after their registration at the residents' registration office – if they stay at least six months and are 18 years or older. The trial ticket [14-Tage-Schnupper-Ticket] can be downloaded and printed **after registration** at the **residents' registration office** via a **coupon code**.

Please note: You will have to ask for the code at the residents' registration office (see Chapter 1.3) and finally redeem the voucher online at the [SSB Ticket shop](#). The starting date of the ticket can be chosen freely.

Deutschlandticket

This [ticket](#) for the **whole local** public transport in **Germany** is only available in a digital version and as a standing order [Abonnement] for EUR 58,- per month. Please note it is not valid on long-distance trains. In comparison to the JugendTicketBW (see below) this ticket is a bit more expensive but there is no age limit and it can be cancelled monthly. You can buy the Deutschlandticket **without any proof** of being a student.

Please note: you can buy the ticket in person or online through the websites or the apps of the [Deutsche Bahn](#) (DB) or the [SSB](#). If you buy the ticket through the apps, you can buy it even for the current month (but you will still have to pay the whole price). Payment is usually done through SEPA-direct debit [Lastschriftmandat] from your bank account. In the [DB](#) or [VVS app](#), payment by credit card may be accepted.

DeutschlandticketJugendBW

Only as soon as you are **officially enrolled** at the University of Stuttgart it is possible to purchase the so called [DeutschlandticketJugendBW](#) for students (without solos). This ticket only comes into effect on April 1 at the earliest! This ticket is available **only** for students **under 27** who will stay in Germany for at least one year. With this ticket, you can travel within the whole VVS network and use the local public transport in Germany for EUR 39,42 per month.

Please note: The DeutschlandticketJugendBW is a subscription for one year. Students going home after only one exchange semester have a special cancellation right [Sonderkündigungsrecht] and can terminate the subscription even within the first year, by the end of the semester (March 31/September 30). Please contact one SSB or VVS customer center in due time before your departure from Stuttgart. You have to submit your deregistration certificate from the University [Exmatrikulationsbescheinigung] by the 10th of the month of termination.

Night buses

Night buses operate every night. Most depart from the station "Schlossplatz" between 1.20 a.m. and 3.40 a.m. in various directions. The [S-Bahn] operates once an hour on each line on the nights between Friday to Saturday and Saturday to Sunday and before holidays. Please refer to the timetable of [Nachtverkehr \(vvs.de\)](#).

Main line closure of the S-Bahn: Summer 2025 [Stammstreckensperrung]

From July 26 to September 6, 2025, the S-Bahn does not operate between the stops "Hauptbahnhof", "Universität" and "Österfeld". As a replacement, buses operate between the main station and Campus Vaihingen as well as between Vaihingen train station and Campus Vaihingen. In both cases, buses stop at "Haltestelle Universität (Schleife)" near Universitätsstr. 38 (Computer Science).

Do you need personal help buying a ticket?

If you are already in Stuttgart, you may go to one of the following **sales offices** of the SSB [Stuttgarter Straßenbahnen] or VVS [Verkehrsbund Stuttgart].

- **SSB KundenCentrum Hauptbahnhof** (Main train station): Arnulf-Klett-Platz 3, 70173 Stuttgart (Monday-Friday 7.30 a.m. to 6.30 p.m.)
- **SSB KundenCentrum Rotebühlpassage:** S-Bahn station [Stadtmitte], 70173 Stuttgart (Monday-Friday 7.30 a.m. to 6.30 p.m.)



[SSB](#)

- **SSB KundenCentrum Charlottenplatz:** Charlottenplatz 1 (U-Bahn station), 70173 Stuttgart (Monday-Friday 7.30 a.m. to 6.30 p.m., Saturday 10.30 a.m. to 2 p.m.)

All important information about tickets: <https://www.ssb-ag.de/Tickets/>

● 1.8 Broadcasting service fee (GEZ)

The so-called [Rundfunkbeitrag] (broadcasting service fee) is a mandatory fee for receiving state-funded radio and TV programs. It has to be paid by every household even when you don't take advantage of those programs.

The fee is approx. EUR 18,- per month. If you share an apartment, you can also share the broadcasting service fee. You or one of your flatmates must register with the so-called "ARD ZDF Deutschlandradio Beitragsservice".

The non-paying members do not have to personally register but have to inform the agency that their fee has already been paid under the registered person's fee account number.

More information and the registration/ deregistration forms which need to be sent online are available at [Der Rundfunkbeitrag - English](#). Students living in the student dormitory, please also check [the Broadcast Service Information](#).

● 1.9 Personal liability insurance

Unlike health insurance, personal liability insurance is not compulsory in Germany. However, we strongly recommend getting it. This insurance covers damages you cause to persons or objects (e. g. a rented apartment).

We highly recommend purchasing a liability insurance policy including the loss of keys (e.g. dorm keys). The price ranges from EUR 60 to EUR 100 per year, depending on your family status. You can take out the insurance with a bank, an insurance company, or online. Up-to-date price comparisons can be found online with the search term [Versicherungsvergleich Haftpflichtversicherung].



[Rundfunkbeitrag
\(broadcasting
service fee\)](#)

2. Edit and print documents

Due to different procedures of authorities in Stuttgart, you may need to fill or hand in documents either online or printed.

If possible, please fill in and sign documents online and save them as a PDF file. If you need to fill in a PDF which cannot be filled in online, the following tip might help:

1. Visit the website: <https://www.pdfescape.com/open/>
2. Click Use Free Online and then select "Load PDF from Internet".
3. Enter the URL of the form you need.
4. Select the Text Tool at the top left.
5. Click on the green double arrow on the far left to download the edited PDF.

Copy shops in Vaihingen and the city center

If you prefer or have to fill in and sign the original of a form, please find information about copy shops close to our campus in Vaihingen or the city center below:

Stuttgart-Vaihingen 's Kopierlädle - printshop on Campus Vaihingen next to the Mensa entrance

Address: Pfaffenwaldring 45, 70569 Stuttgart

Opening hours: Mon-Fri 11:30 am – 1:30 pm (online shop is open 24/7)

Website: <https://kopierlaedle.de/en/#td-block-1>

Phone: 0711/685-62942, e-mail: info@kopierlaedle.de

Kaufland – copying machine

Kaufland is a big supermarket inside the shopping mall called Schwabengalerie. At the entrance, close to the service point, you can use a copying machine.

Address: Schwabenplatz 1, 70563 Stuttgart (bus stop: Vaihingen Rathaus)

Opening hours: Mon - Sat: 7 a.m. - 10 p.m.

Website: <https://www.schwabengalerie.com/>

Phone: 0711 3586010

Schwäbisches Tintenlädle is a copy shop in the city center of Vaihingen: Approx.10 min by public transport from the campus Vaihingen of the University of Stuttgart.

Address: Robert-Koch-Str. 2, 70563 Stuttgart

Opening hours: Mon - Fri: 10 a.m. to 6:30 p.m., Sat: 10 a.m. - 3 p.m.

Website: <https://www.schwaebisches-tintenlaedle.de/unser-angebot/copyshop/>

Phone: 0176 70894733, e-mail: schwaebisches-tintenlaedle@web.de

Stuttgart city center

The **Kopierzentrum** is a copy shop in the city center: An approx. 8 min walk from the campus of the University of Stuttgart in the city center, as well as from the main station (Hauptbahnhof).

Address: Stephanstr. 33, 70173 Stuttgart

Opening hours: Mon - Fri: 8 a.m. - 6 p.m.

Website: www.kopierzentrum-stuttgart.de/

Phone: 0711 292535, e-mail: info@kopierzentrum-stuttgart.de

3. Academic calendar

| Summer semester 2025 | April 1 – September 30 |
|--------------------------------|-------------------------------|
| Classes begin | Monday, April 7, 2025 |
| Classes end | Saturday, July 19, 2025 |
| Winter semester 2025/26 | October 1 – March 31 |
| Classes begin | Monday, October 13, 2025 |
| Classes end | Saturday, February 7, 2026 |

Please take note of national and state holidays as well as of the automatic summer/winter time changeover by the end of March and October. See also [our academic calendar online](#).

Please mind the **registration period** for **examinations** in the summer semester: May 13 to June 3, 2025, and the **re-registration period** for the following semester (June 15 to July 15, 2025).

Semester break and holidays [vorlesungsfreie Zeit]

The time between lecture periods is called [vorlesungsfreie Zeit], but it should not be considered a holiday period since **there are often exams**, compact courses, and excursions. Many offices of the university are closed or have shorter office hours. During the summer semester, there is usually a one-week break after Whitsun (in May or June). In the winter semester, between Christmas Eve (December 24) and Epiphany (January 6), there are no lectures. If you want to travel during the [vorlesungsfreie Zeit], you should check the dates of your exams or deadlines before planning your trips.

In case you want to leave Germany before your examinations take place, please contact as soon as possible academic coordinator or your teaching staff in order to check if this will be possible or not.

4. Dining halls and cafeterias

The Student Services [Studierendenwerk Stuttgart] operates several [cafés](#) at both university campuses. Cafeterias are usually open between 8 a.m. and 6 p.m. Dining halls [Mensen] are usually open only between 11.15 a.m. and 2.15 p.m. The opening hours vary between semester times and the lecture-free period. Every day there are different dishes to choose from which cost between EUR 3 to EUR 6. You can see the current menu [online](#).

As well as providing lunch at a reasonable price, the dining halls are also meeting points and information centers. You can find almost anything on the bulletin boards [Schwarzes Brett]: events, sale and exchange offers, rooms for rent, etc.

- Campus Vaihingen: Mensa Vaihingen, Pfaffenwaldring 45
- Campus city center: Mensa Central, Ossietzkystr. 3

Food and coffee to go

You can take away all meals and coffee in the cafeterias and dining halls. Just ask the staff at the counter and you will receive the meal of your choice in a REBOWL (returnable tray EUR 5 deposit). After use, you can return the tray to the cafeterias of Studierendenwerk Stuttgart or any other participating catering establishment. Beverages can be purchased in a returnable cup from RECUP (EUR 1 deposit).

5. Shopping

There are no standardized opening hours in Germany. Some food chains like REWE open their stores Mon-Sat from 8 a.m. - 10 p.m. or until midnight. Usually, downtown shops open between 10 a.m. - 8 p.m.

All regular businesses are closed on Sundays. Many petrol stations are open 24 hours and also offer food, snacks, drinks and toiletries. The shops around Rotebühlplatz and some shops in the Arnulf-Klett-Passage have longer opening hours and are also open on weekends. Here are some tips for the specific needs of international students:

On **Campus Vaihingen** there is a small supermarket:

- [Frischemarkt Roth](#), Pfaffenwaldring 45, 70569 Stuttgart-Vaihingen (Mon-Fr 8 a.m. - 8 p.m., Sat 10 a.m. - 4 p.m., Sun closed)

In **Vaihingen** there is a bigger shopping mall with several shops:

- [Schwabengalerie](#), Schwabenplatz 7, 70563 Stuttgart-Vaihingen (Mon-Sat 10 a.m. - 10 p.m.)

Some other shops (for specific needs, no recommendations):

Asian groceries

[GoAsia](#) Königstraße 1c

Arabic groceries

Alsendiebad, Urbanstraße 61

Pamir Markt, Hauptstraße 19

Kosher groceries

[Doronia](#)

Halal quality food

[Höhenrainer](#)

Erciyes Süpermarket, Inselstr. 5

Laundromats

[Waschsalon Stuttgart & Karlsruhe \(washandgo.com\)](#)

- City center: Wilhelmstr. 11
- S-West: Schwabstr. 73

Zero waste shops

[Schüttgut](#), Vogelsangstr. 51

[Wandel.Handel](#), Wagenburgstr. 123

Sustainable and regional groceries

[Toogoodtogo](#)

[Stuttgart weekly markets](#)

[Home \(flohmarkt-karlsplatz.de\)](#)

[Food sharing cafe](#), Johannesstr. 97

Reasonably priced furniture

New: <https://www.ikea.de>

Used: <https://www.ebay-kleinanzeigen.de/>

Items for free

www.verschenkmarkt-stuttgart.de/

[Ebay Kleinanzeigen](#), category [zu verschenken]

6. Public internet terminals, Wifi, leisure time

If you need to e-mail or use the internet before you get your account at the university, here are some places that offer internet services:

- Treffpunkt Rotebühlplatz, Rotebühlplatz 28 (free WiFi), Mon - Sat: 7.30 a.m. - 10 p.m., Sun and holidays: 8.30 a.m. - 6 p.m.
- Jugendagentur Stuttgart, Esslinger Str. 42 (free WiFi), Mon: 2 p.m. - 6 p.m.
- Stadtbibliothek Stuttgart, Mailänder Platz 1 (and district libraries in many parts of Stuttgart), Mon - Sat: 9 a.m. - 9 p.m. Wi-Fi can only be used with a library account and ID. Check [this link](#) for more information about internet, PC, and printer usage in the city library:

- Rathausbücherei, Marktplatz 1 (free WiFi), Mon - Wed 8 a.m. - 12.30 p.m. and 1.30 p.m. - 3.30 p.m., Thu 8 a.m. - 12.30 p.m. and 1.30 p.m. - 5 p.m., Fri 8 a.m. - 12.30 p.m.
- Starbucks Coffee House, Königstr. 44 (bring your own notebook), Mon - Sat 7.00 a.m. - 10 p.m., Sun 10 a.m. – 9 p.m.
- Free WiFi at some places in Stuttgart: <https://www.stuttgart-tourist.de/wlan-in-stuttgart>

Please note that opening hours might change.

Free WiFi on campus

- On campus and at other facilities of the University of Stuttgart students can connect to WiFi via eduroam. **Eduroam** is an international roaming service for users in research and higher education. Students from universities connected to eduroam are able to get access through their student account of their home university.
- Students without access to eduroam may select the network **uni-stuttgart-open** from the list of available WLANs. After connecting for the first time users are automatically redirected to a login portal where they must confirm the ICT terms and conditions. This confirmation activates internet access for the next eight hours. After that, this must be repeated.

Leisure activities in Stuttgart

ready.study.stuttgart
ready.study.stuttgart
ready.study.stuttgart

[Leisure events Buddy program](https://ready.study.stuttgart)



[Student council – stuvus](https://stuvus.de)



[University Stuttgart sports](https://www.hochschulsport.de)



[City of Stuttgart - sports offers](https://www.stuttgart.de/sport)



[AEGEE Stuttgart Events](https://www.aegee-stuttgart.de)



[Club International Stuttgart](https://www.club-international-stuttgart.de)