Exam registration and deregistration for students

On the website concerning the coronavirus all current developments regarding exams are published. Please check them regularly. They are constantly being updated.

Any exams and graded work must be registered during the exam registration period. (For information on the dates, please visit the website https://www.student.uni-stuttgart.de/en/exams/deadlines/index.html).

In addition to exam registration and deregistration, you can search for exams, exam dates and locations (if already known) and manage your exams.

You can also see in C@MPUS which exam belongs to which module or course.

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Exam registration

1. In C@MPUS, open the application **My Examination Dates**.

2. Change to the second tab **Registration via curriculum (recommended)** and decide for which exam you wish to register. Then, please click on the desired link in the column **Name of study program**.

In the case of multiple degree programs such as the Bachelor of Arts teacher training courses (B.A. Lehramt), both the individual subjects and the subject combination are listed here. In the course combination section, you can see the interdisciplinary elements such as the Bachelor’s thesis and the “Bildungswissenschaftliche Begleitstudium”.
3. After clicking on the particular study program, a new window opens. You are now in the Curriculum Support. Please click on **Node filter (All)** and then select **Exam date**.

![Node filter and Exam date](Image)

4. You will now see all exams that are currently offered in that particular field of study. Please click the **Plus** button on the left of your chosen exam.

![Exam options and Plus button](Image)

You can see to which module type (e.g. core modules, base modules) your exam belongs to by clicking on the **three dots** in front of the plus button.

5. To register for the exam, please click on the green icon in the current semester.

![Registration button](Image)

6. In the following screen, you can find all organizational information about your exams. Please click on the button on the right (column Operations) **To Registration**.

![Registration button](Image)
7. You can now see a summary of your exam registration. Please confirm your registration by clicking on the button **Register** on the bottom of the page. Now your registration becomes effective.

8. In a new window, you will receive confirmation that you have successfully registered.

By clicking **OK**, you can close this window.

If you registered by mistake, you can cancel your registration straightaway by clicking on the button **To Deregistration** in the Operations column.
Deregistration from an exam / graded work

To withdraw from an exam, you can use the application **My Examination Dates**. In the first tab My exams, you can resign from previously registered exams, provided the registration deadline has not been exceeded.

1. If you should notice in the ongoing semester that you want to resign from an exam, open the application **My Examination Dates**.
2. You are now in My Exams. By clicking the button **To Deregistration** on the right, you can deregister.

3. You can now see a summary of your exam details. Please confirm your deregistration by clicking on the button **Deregister** on the bottom of the page. Now your deregistration becomes effective.

Please note that within the examination registration period, you may register and deregister exams as often as desired. After this period, you may only deregister from exams up to seven days before the actual exam date. **Exception LBP**: You may NOT deregister from these exams after the registration period has ended. For more information, please see [https://www.student.uni-stuttgart.de/en/exams/deadlines/index.html](https://www.student.uni-stuttgart.de/en/exams/deadlines/index.html)
4. In a new window, you will receive confirmation that you have successfully deregistered.

Deregistration from exams / graded work after exceeding the deadline

You can only deregister exams online within the deregistration period. If you have already exceeded the deregistration deadline, deregistration can only take place upon request.

A request for approval of cancellation can be downloaded via the application **My Requests**.

Support

If you have any problems, questions or ideas for improvement, please contact

**support@campus.uni-stuttgart.de**
Good to know

If you are not sure whether the selected exam is the right one or has been registered in the right module, you can check this by opening the arrow on the left (next to an exam date in the overview of registered exams) and by looking at the assignment of the exam to the module.

In addition, in the section Program Details you can see in which context you have registered the exam. In some study programs it is possible to register an exam or a module in different contexts (e.g. as an elective module in elective area A or elective area B).

In combined degree programs, an examination in subject 1 can be assigned to an elective module that is a compulsory module in subject 2. In this case, it must be ensured that the examination in subject 2 is registered for the compulsory module, since a module cannot be credited more than once!

This is the reason why registration via the Curriculum is recommended!